

Inspection guide – Animals for Exhibition



The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

Premises name and address	[REDACTED] ST. LEONARDS
Premises person(s) present	[REDACTED]
Authorised Officer(s)	[REDACTED]

Licence conditions – General	Comment				
<p><u>Licence Display</u></p> <p>1.—(1) A copy of the licence must be clearly and prominently displayed on any premises on which the licensable activity is carried on.</p>	<p>TO BE CARRIED WITH LIC. .</p> <table border="1"> <tr> <td>Yes</td> <td><input type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input type="checkbox"/>				
No	<input type="checkbox"/>				
<p>(2) The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>				
No	<input type="checkbox"/>				
<p><u>Records</u></p> <p>2.—(1) The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are available for inspection by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.</p>	<p>Basic info @ present but advised to keep better ones .</p> <table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>				
No	<input type="checkbox"/>				
<p>(2) The licence holder must keep all such records for at least three years beginning with the date on which the record was created.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>				
No	<input type="checkbox"/>				
<p><u>Use, number and type of animal</u></p> <p>3.—(1) No animals or types of animal other than those animals and types of animal specified in the licence may be used in relation to the relevant licensable activity.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>				
No	<input type="checkbox"/>				
<p>(2) The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into account the facilities and staffing on any premises on which the licensable activity is carried on.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>				
No	<input type="checkbox"/>				

<p>Staffing</p> <p>4.—(1) Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.</p>	<p>6 STAFF.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>					
No	<input type="checkbox"/>					
<p>(2) The licence holder or a designated manager and any staff employed to care for the animals must have competence to identify the normal behaviour of the species for which they are caring and to recognise signs of, and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour.</p>		<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>					
No	<input type="checkbox"/>					
<p>(3) The licence holder must provide and ensure the implementation of a written training policy for all staff.</p>		<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>					
No	<input type="checkbox"/>					
<p>Suitable environment</p> <p>5.—(1) All areas, equipment and appliances to which the animals have access must present minimal risks of injury, illness and escape and must be constructed in materials that are robust, safe and durable, in a good state of repair and well maintained.</p>	<p>All in very good condition.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>					
No	<input type="checkbox"/>					
<p>(2) Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to—</p> <p>(a) their behavioural needs,</p> <p>(b) its situation, space, air quality, cleanliness and temperature,</p> <p>(c) the water quality (where relevant),</p> <p>(d) noise levels,</p> <p>(e) light levels,</p> <p>(f) ventilation.</p>	<p>V.G. Condition.</p>	<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>					
No	<input type="checkbox"/>					
<p>(3) Staff must ensure that the animals are kept clean and comfortable.</p>		<table border="1"> <tr> <td>Yes</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>No</td> <td><input type="checkbox"/></td> </tr> </table>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>					
No	<input type="checkbox"/>					

<p>(4) Where appropriate for the species, a toileting area and opportunities for toileting must be provided.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(5) Procedures must be in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained and the accommodation must be capable of being thoroughly cleaned and disinfected.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(6) The animals must be transported and handled in a manner (including for example in relation to housing, temperature, ventilation and frequency) that protects them from pain, suffering, injury and disease.</p>	<p>Viewed transport boxes - all have patches.</p>	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(7) All the animals must be easily accessible to staff and for inspection and there must be sufficient light for the staff to work effectively and observe the animals.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(8) All resources must be provided in a way (for example as regards frequency, location and access points) that minimises competitive behaviour or the dominance of individual animals.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(9) The animals must not be left unattended in any situation or for any period likely to cause them distress.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p><u>Suitable Diet</u> 6.—(1) The animals must be provided with a suitable diet in terms of quality, quantity and frequency and any new feeds must be introduced gradually to allow the animals to adjust to them.</p>	<p>Frozen food kept in freezer. Not rendered when given to them.</p>	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(2) Feed and (where appropriate) water intake must be monitored, and any problems recorded and addressed.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(3) Feed and drinking water provided to the animals must be unspoilt and free from contamination.</p>		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
<p>(4) Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable.</p>		Yes	<input checked="" type="checkbox"/>

		No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(5) Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that requires it.		No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(6) Where feed is prepared on the premises on which the licensable activity is carried on, there must be hygienic facilities for its preparation, including a working surface, hot and cold running water and storage.	Sealed containers in fridge.	No	<input type="checkbox"/>
Monitoring of behaviour and training of animals		Yes	<input checked="" type="checkbox"/>
7.—(1) Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.		No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(2) For species whose welfare depends partly on exercise, opportunities to exercise which benefit the animals' physical and mental health must be provided, unless advice from a veterinarian suggests otherwise.	Taken to field once a week to exercise.	No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(3) The animals' behaviour and any changes of behaviour must be monitored and advice must be sought, as appropriate and without delay, from a veterinarian or, in the case of fish, any person competent to give such advice if adverse or abnormal behaviour is detected.		No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(4) Where used, training methods or equipment must not cause pain, suffering or injury.		No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(5) All immature animals must be given suitable and adequate opportunities to—		No	<input type="checkbox"/>
(a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare, and			
(b) become habituated to noises, objects and activities in their environment.			
Animal handling and interactions		Yes	<input checked="" type="checkbox"/>
8.—(1) All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.	all staff never left on their own with birds.	No	<input type="checkbox"/>
		Yes	<input checked="" type="checkbox"/>
(2) The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals and no animals from a social species may be isolated or separated from		No	<input type="checkbox"/>

others of their species for any longer than is necessary.			
(3) The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
Protection from pain, suffering, injury and disease		Yes	<input checked="" type="checkbox"/>
9.—(1) Written procedures must—		No	<input type="checkbox"/>
(a) be in place and implemented covering—	Basic info kept @ present - requested made to be kept in future.		
(i) feeding regimes,			
(ii) cleaning regimes,			
(iii) transportation,			
(iv) the prevention of, and control of the spread of, disease,			
(v) monitoring and ensuring the health and welfare of all the animals,			
(vi) the death or escape of an animal (including the storage of carcasses);			
(b) be in place covering the care of the animals following the suspension or revocation of the licence or during and following an emergency.			
(2) All people responsible for the care of the animals must be made fully aware of these procedures.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(3) Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(4) All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens and parasites.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(5) All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(6) Sick or injured animals must receive prompt attention from a veterinarian or, in the case of fish, an appropriately competent person and the advice of that veterinarian or, in the case of fish, that competent person must be followed.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(7) Where necessary, animals must receive preventative treatment by an appropriately competent person.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(8) The licence holder must register with a veterinarian with an appropriate level of experience in the health and welfare requirements of any animals specified in the licence and the contact details of that veterinarian must be readily available to all staff on the premises on which the licensable activity is carried on.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(9) Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature,		Yes	<input checked="" type="checkbox"/>

and used in accordance with the instructions of the veterinarian.		No	<input type="checkbox"/>
(10) Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or veterinarian.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(11) Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals and must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(12) No person may euthanase an animal except a veterinarian or a person who has been authorised by a veterinarian as competent for such purpose or— (a) in the case of fish, a person who is competent for such purpose; (b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(13) All animals must be checked at least once daily and more regularly as necessary to check for any signs of pain, suffering, injury, disease or abnormal behaviour and vulnerable animals must be checked more frequently.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(14) Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a veterinarian (or in the case of fish, of an appropriately competent person) must be sought and followed.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
Emergencies 10.—(1) A written emergency plan, acceptable to the local authority, must be in place, known and available to all the staff on the premises on which the licensable activity is carried on, and followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns of essential heating, ventilation and aeration or filtration systems or other emergencies.	Advised to write a emergency plan.	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(2) The plan must include details of the emergency measures to be taken for the extrication of the animals should the premises become uninhabitable and an emergency telephone list that includes the fire service and police.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(3) External doors and gates must be lockable.	All ladders & wire @ top of fence.	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
(4) A designated key holder with access to all animal areas must at all times be within reasonable travel distance of the premises and available to attend in an emergency.		Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>

Licence conditions – Specific	Comment						
<p>Insurance</p> <p>1. The licence holder must hold valid public liability insurance in respect of the licensable activity of keeping or training animals for exhibition.</p>	<table border="1"> <tr> <td data-bbox="1230 309 1321 353">Yes</td> <td data-bbox="1321 309 1401 353"></td> <td data-bbox="1401 309 1452 353"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="1230 353 1321 398">No</td> <td data-bbox="1321 353 1401 398"></td> <td data-bbox="1401 353 1452 398"><input type="checkbox"/></td> </tr> </table>	Yes		<input checked="" type="checkbox"/>	No		<input type="checkbox"/>
Yes		<input checked="" type="checkbox"/>					
No		<input type="checkbox"/>					
<p>Emergencies</p> <p>2. A written policy detailing contingency measures in the event of the breakdown of a vehicle used to transport the animals or any other emergency must be available to all staff.</p>	<table border="1"> <tr> <td data-bbox="1230 510 1321 555">Yes</td> <td data-bbox="1321 510 1401 555"></td> <td data-bbox="1401 510 1452 555"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="1230 555 1321 600">No</td> <td data-bbox="1321 555 1401 600"></td> <td data-bbox="1401 555 1452 600"><input type="checkbox"/></td> </tr> </table>	Yes		<input checked="" type="checkbox"/>	No		<input type="checkbox"/>
Yes		<input checked="" type="checkbox"/>					
No		<input type="checkbox"/>					
<p>Suitable environment</p> <p>3. Suitable temporary accommodation must be provided for all the animals at any venue where they are exhibited.</p>	<table border="1"> <tr> <td data-bbox="1230 734 1321 779">Yes</td> <td data-bbox="1321 734 1401 779"></td> <td data-bbox="1401 734 1452 779"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="1230 779 1321 824">No</td> <td data-bbox="1321 779 1401 824"></td> <td data-bbox="1401 779 1452 824"><input type="checkbox"/></td> </tr> </table>	Yes		<input checked="" type="checkbox"/>	No		<input type="checkbox"/>
Yes		<input checked="" type="checkbox"/>					
No		<input type="checkbox"/>					
<p>Monitoring of behaviour and training</p> <p>4. The animals must be trained by competent staff and given suitable and adequate opportunities to become habituated to being exhibited, using positive reinforcement.</p>	<table border="1"> <tr> <td data-bbox="1230 936 1321 981">Yes</td> <td data-bbox="1321 936 1401 981"></td> <td data-bbox="1401 936 1452 981"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="1230 981 1321 1025">No</td> <td data-bbox="1321 981 1401 1025"></td> <td data-bbox="1401 981 1452 1025"><input type="checkbox"/></td> </tr> </table>	Yes		<input checked="" type="checkbox"/>	No		<input type="checkbox"/>
Yes		<input checked="" type="checkbox"/>					
No		<input type="checkbox"/>					
<p>Housing with or apart from other animals</p> <p>5.—(1) Social animals must not be exhibited if their removal from and reintroduction to the group with which they are usually housed causes them or any other animal within that group stress, anxiety or fear.</p> <p>(2) Animals must be prevented from coming into contact with each other during any exhibition where such contact would be likely to cause any of them to show signs of aggression, fear or distress.</p> <p>(3) All persons likely to come into contact with the animals during an exhibition must be briefed about how to behave around the animals so as to minimise anxiety, fear and stress in the animals.</p> <p>(4) No female animal with unweaned offspring may be removed from its home environment and newborn, unweaned or dependent offspring must not be removed from their mothers.</p>	<table border="1"> <tr> <td data-bbox="1230 1137 1321 1182">Yes</td> <td data-bbox="1321 1137 1401 1182"></td> <td data-bbox="1401 1137 1452 1182"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="1230 1182 1321 1227">No</td> <td data-bbox="1321 1182 1401 1227"></td> <td data-bbox="1401 1182 1452 1227"><input type="checkbox"/></td> </tr> </table>	Yes		<input checked="" type="checkbox"/>	No		<input type="checkbox"/>
Yes		<input checked="" type="checkbox"/>					
No		<input type="checkbox"/>					
<p>Records</p> <p>6. The licence holder must keep a list of each animal kept, or trained, for exhibition with all the information necessary to identify that animal individually (including its common and scientific names) and must provide the local authority with a copy of the list and any change to it as soon as practicable</p>	<table border="1"> <tr> <td data-bbox="1230 1809 1321 1854">Yes</td> <td data-bbox="1321 1809 1401 1854"></td> <td data-bbox="1401 1809 1452 1854"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="1230 1854 1321 1899">No</td> <td data-bbox="1321 1854 1401 1899"></td> <td data-bbox="1401 1854 1452 1899"><input type="checkbox"/></td> </tr> </table>	Yes		<input checked="" type="checkbox"/>	No		<input type="checkbox"/>
Yes		<input checked="" type="checkbox"/>					
No		<input type="checkbox"/>					

after the change.

Protection from pain, suffering, injury and disease

7.—(1) A register must be kept of each animal exhibited or to be exhibited which must include—

- (a) the full name of its supplier,
- (b) its date of birth,
- (c) the date of its arrival,
- (d) its name (if any), age, sex, neuter status, description and microchip or ring number (if applicable),
- (e) the name and contact details of the animal's normal veterinarian and details of any insurance relating to it,
- (f) details of the animal's relevant medical and behavioural history including details of any treatment administered against parasites and any restrictions on exercise or diet,
- (g) a record of the date or dates of the animal's most recent vaccination, worming and flea treatments, and
- (h) the distance to and times taken for it to travel to and from each exhibition vent.

(2) A record of when the animals are exhibited must be kept and an animal rotation policy must be put in place to ensure that the animals have enough rest between and during exhibition events.

(3) All the animals used in exhibition events must be in good physical and mental health.

(4) The exhibited animals must be suitable for the specific conditions, type of enclosure and actions involved in the exhibition.

(5) Any equipment, chemicals and other materials used in the exhibition must not cause the animals pain, discomfort, fatigue or stress.

(6) The animals must be transported in suitable, secure and appropriately labelled carriers.

(7) The licence holder or the licence holder's staff must undertake a risk assessment before each exhibition event.

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

Advised better record keeping to be undertaken in future.

(8) The animals must not be handled by persons whose behaviour appears at the time to be influenced by the consumption of alcohol or by any psychoactive substance.	✓
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In your opinion should a licence be issued ?	YES . Overall very impressed
On what grounds do you consider a licence should not be issued ?	✓
What matters should receive particular attention at the next inspection (include condition number)	Record keeping .
When do you recommend further inspection?	Normal mid licence insp

Name	[Redacted]
Signature of Authorised Officer(s)	[Redacted]
Date and time of the assessment	4.4.19. @ 10.00am .

Inspection schedule				
Score	Inspection frequency	Assessment (please tick)	Result	Next Inspection Due Date
255 - 385	12 months	<input type="checkbox"/>		
125 - 250	18 months	<input type="checkbox"/>		
0 - 120	24 months	<input type="checkbox"/>		

