

Please quote: PCN
Your reference:
Date:
Please ask for: Parking Services
Telephone 01424 451070
E-mail: parking@hastings.gov.uk
Web: www.hastings.gov.uk/parking



Parking, Wardens and CCTV
Muriel Matters House, Breeds Place
Hastings, East Sussex

Dear

**NOTICE OF REJECTION OF REPRESENTATIONS
PENALTY CHARGE NOTICE (PCN) NO.**

We have considered your representations dated [] about the penalty charge issued on the [] and have taken into account everything you say, but there are not sufficient reasons to cancel the penalty charge and it is now payable.

This letter explains the details of the penalty issued, our reasons for rejecting your representations and your options.

Please read all the sections in this letter (listed below) before you decide what to do next.

1. Our reasons for rejecting your representations.
2. The details of the PCN/Notice to Owner.
3. How to pay.
4. How to appeal your decision.
5. What happens if you do nothing.

Yours sincerely

Parking Services Team



**Appealing
this decision**

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**.

See Section 4 of this letter for further details.

Please consider **ALL** information in this letter before appealing.

1. Our reasons for rejecting your representations:

2. The details of the PCN/Notice to Owner

Contravention: ECN Offence Code	Date of Issue: Contravention Date:
Location:	Make:
Colour:	

3. How to pay:

The outstanding penalty charge is £.

This must be paid BEFORE the end of 28 days, beginning with the date of service of this notice (this is usually two working days after the "Notice of Rejection" date above).

- On line at www.hastings.gov.uk/parking using a debit or credit card (not electron).
- By telephone on 01424 451070 using a debit or credit card (not electron).
- In person at the Community Contact Centre, Town Hall, Queens Square, Hastings or at the Tourist Information Centre, Muriel Matters House, Breeds Place, Hastings. Please check the Hastings Borough Council web site for opening times. www.hastings.gov.uk
- By post to the address at the top of this letter. Cheques are payable to Hastings Borough Council. Please quote the PCN number and vehicle registration.

4. How to appeal our decision:



**Traffic Penalty
Tribunal**
England and Wales

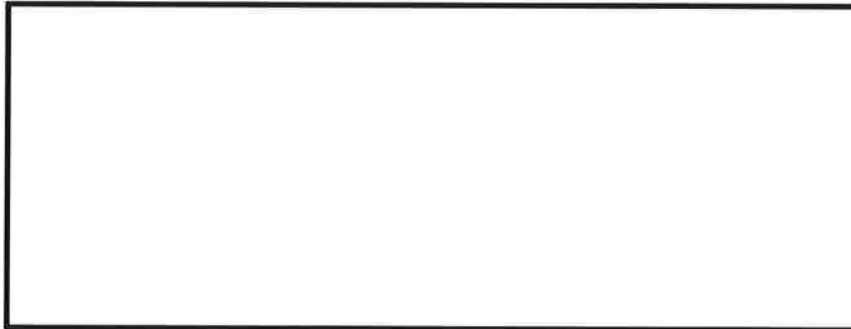
If you disagree with the council's decision you can appeal to the independent adjudicator at the Traffic Penalty Tribunal.

The adjudicators are independent lawyers and their decision is final. You can appeal online by visiting the tribunal's website: www.trafficpenaltytribunal.gov.uk The website explains further what the adjudicator can consider and how to appeal.

If you are unable to appeal online, you may request a paper form (and find further information) from the Traffic Penalty Tribunal by calling 0800 160 1999, leaving your name, address, telephone number, vehicle registration mark and penalty charge notice (PCN) number.

There is no charge for appealing and costs are not normally awarded. Details about when an order for costs can be made can be found on the website, or by calling the number above.

You will need the information below when you begin your appeal:

A large, empty rectangular box with a black border, intended for the user to provide the information required for an appeal.

You should appeal before the end of 28 days beginning with the delivery of this Notice of Rejection (this is usually two working days after the 'Notice of Rejection' date above). Our website will explain this further.

5. What happens next if you do nothing:

If after 28 days you take no action, we may send you a charge certificate increasing the charge by 50% to £. You will then have 14 days to pay this increased charge. If after 14 days this charge has not been paid we may apply to the County Court to recover the money plus court costs from you.

