

# Please Pay on Time!



**Please turn over to see what happens if you do not pay your bill...**

Revenues & Benefits Service  
01424 451081 [www.hastings.gov.uk](http://www.hastings.gov.uk)



For help and advice call 01424 451081

# Important Information

## What happens if you do not pay your Bill

### Reminder Notice

We only need to send you one reminder notice in a financial year. If you pay late again you may be sent a final notice and lose your right to pay by instalments.

### Final Notice

If you get a final notice you must pay the full amount. But, if you are unable to pay in full you must contact us straight away so we can help you.

If you don't pay or contact us we will issue a court summons.

### Court Summons

If you get a court summons for not paying, it will add **£95 of costs to your bill. You can pay in full to stop a Liability Order being granted.**

### Liability Order

If a Liability Order is granted at court £5 will be added to your bill.

**You do not have to go to the Court unless you think the bill is not yours to pay. After court, you will be sent a liability order notice together with a financial statement form which you MUST complete and return by law. We will then contact you to talk about a way to clear the debt. We may decide to take money from your earnings or benefits depending on your circumstances.**

### Enforcement Fees - Debt Collectors (Bailiffs)

**After 21 days if you have not returned your financial statement and agreed how you are going to pay your arrears, we will pass the debt to our enforcement agents (previously known as bailiffs).**

**FEES, WHICH COULD BE IN EXCESS OF £310, WILL BE ADDED TO YOUR OUTSTANDING COUNCIL TAX DEBT.**

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