

RISK ASSESSMENT – GENERIC COVID-19 Based on Government Guidance for Opening Public WCs and the HBC Waste and Cleansing Services interstation of this		
Sections: Small single user WC’s cubicles at all 4 Sports Pavilion	Activity: Making the minimum WC facility available to club key holders for fixtures and training sessions	Task: Cleaning / using the facilities
Places of activity: Sandhurst Rec, Tilekiln Rec, Bexhill Rec West Pavilion and Bexhill Rec East Pavilion	Date completed: 07th August 2020 Reviewed:	Date for review: 1st November 2020

This Assessment considers the hazards that are identified by the Government Advice on Reopening public WCs during COVID-19. The overall hazard is catching or passing on COVID-19.

This risk assessment will be published on the Hastings Borough Council Website, in line with government guidance and issued to all keyholders.

ACCIDENTS, FIRE, FIRST AID REQUIRED – DO NOT STAY 2 METRES APART IF IT WOULD BE UNSAFE – USE HAND SANITISATION IMMEDIATELY AFTERWARDS

Hastings Borough Council – Risk Assessment Generic COVID-19 Opening key holder WC’s at Sports Venues in Greenspaces

Hazard Number	Who/what is the specific risk?	Control measures in place to reduce the risk	What else needs to be done if anything to improve safety?	RISK L, M, H?	Action by	Review Date
1	Those managing or cleaning the public WCs who may catch or transmit the virus from/to other users.	Staff to follow the guidelines for workers in the Construction and Outdoors COVID-19 RA. This includes handwashing, sanitiser and protective equipment.	This includes vulnerable workers and those self-isolating. Moving around – personal mobile ‘phones to be used by individual only.	L	SHS	1 st November 2020 or when Gov. guidance changes
2	Users, users with young families and those who have special needs with regard to accessing public WCs, and frequency of required use.	WCs to be opened to club use and fixtures/training sessions when the key holder is present only. Access is restricted to keyholders only during sports sessions. These WCs to be appropriate for users during COVID-19 and to ensure that they understand the requirements from them as users. Club keyholders to inform HBC of main times of use. Club keyholders to have a responsibility to inform all users Access is restricted to keyholders only during sports sessions, the WC should	Cleaning regime increased – mobile rounds to be cleaned frequently (frequency TBC by SHS) per day when used and leaving it clean before a scheduled use. Hand soap, running water and drying facilities available. Note – electric hand-dryers are used in each facility as per the government guidance. Considered low risk as no contact is made with the hand-dryer during use. SHS informed of times of expected facility use Inform all users to keep socially distant from others and to wash hands to government guidelines. Keyholders to check at the end of	L	SHS Keyholders and Resort Admin Officer Keyholders Keyholders	1 st November 2020 or when Gov. guidance changes

		remain locked after sessions.	sessions that all is in order, lights and taps are off and that the door is locked and secure.			
3	Users who risk catching from, or transmitting the virus to others.	<p>Using signs and posters to build awareness of good handwashing technique, the need to increase handwashing frequency and to avoid touching your face, and to cough or sneeze into a tissue which is binned safely, or into your arm if a tissue is not available.</p> <p>Ensure that suitable handwashing facilities including running water and liquid soap and suitable options for drying (paper towels) are available.</p> <p>Providing more waste facilities and more frequent rubbish collection.</p>	<p>Setting clear use and cleaning guidance for toilets, with increased frequency of cleaning in line with usage. Use normal cleaning products, paying attention to frequently hand touched surfaces, and consider use of disposable cloths or paper roll to clean all hard surfaces.</p> <p>Keep the facilities well ventilated, for example by fixing doors open where appropriate.</p> <p>Putting up a visible cleaning schedule can keep it up to date and visible.</p>	M	Buildings Manager, SHS	1 st November 2020 or when Gov. guidance changes
4	Staff or cleaners travelling between worksites	<p>All those using vehicles will carry hand sanitisers with them. Please note that large quantities of hand sanitiser should not be left in the vehicle because of the risk of fire – see generic Vehicles RA Risk 9.</p> <p>Staff should continue to use the PPE required for their jobs. This might include gloves. Should they wish to wear a face covering, this will be supported.</p> <p>They should continue social distancing and hand washing, even when wearing a face covering.</p> <p>People should use social distancing and</p>	<p>Mobile vehicles to be used by the same members of staff each day and cleaned between uses.</p> <p>Face coverings are not a replacement for other ways of managing risk, but can help for temporary periods of time in places where social distancing is not possible.</p> <p>There are groups who do not have to wear face coverings even where they are mandatory, due to health, age or equality (including disability) reasons.</p>	L	SHS	Daily

		<p>hygiene, not PPE to avoid COVID-19. If the individual risk assessment for your job requires separate PPE, HBC will provide this; however clinical masks are not advised.</p> <p>Face coverings are optional and can be worn to protect others who have to come closer than 2 metres where unavoidable. Face coverings, if used, should be put on as properly fitted, after washing hands for 20 seconds or using a sanitiser, changed if it becomes damp, changed if touched by others or self, changed daily, washed or disposed of after use and hands washed after removing.</p>				
<p>5 New section added 20/7/20</p>	<p>Workers suffering heat stress leading to heat exhaustion, heat stroke due to wearing PPE</p>	<p>Workers and their managers need to assess the risk of overheating, consider control measures below and dynamic control measures. Workers and their managers need to ensure that they are signed up for relevant information:</p> <p>Consult the Heatwave Plan for England. Sign up to receive PHE/Met Office heat-health alerts so that you know when high temperatures are forecast. Ensure you know appropriate techniques for responding to overheating, heat exhaustion and heat stroke.</p>	<p>Look at behavioural adaptations when there is unexpected heat, or required use of PPE is taking longer than planned: Behavioural adaptations</p> <ul style="list-style-type: none"> - Stay cool especially during breaks and between shifts - Stay well-hydrated - Take more frequent breaks (don't wait to feel unwell) - Change PPE where necessary - Use a buddy system where someone is checking on the possibility of you overheating 	L	SHS	Every situation where PPE is to be worn

Risk Assessment statement completed by:

Stuart Alexander/Terry Drinkwater

Date: 07 August 2020

Hastings Borough Council – Risk Assessment Generic COVID-19 Opening key holder WC's at Sports Venues in Greenspaces

28/06/20 – Consulted government guidance on opening public toilets

1/7/20 Consulted Personal protective equipment and heat: risk of heat stress Public Health England/HSE **Alert ref: CEM/CMO/2020/027**

20/7/20 Consulted HSE What to include in your COVID-19 risk assessment July2020

20/7/20 Consulted Notes from Government Updates to relevant Guidelines 14/6/20 to 23/7/20