Planning Pre-application Advice Request Form v13

Pre-application queries are used to find out whether what you want to do, whether it's an extension, a new build or a change of use, would be likely to be granted planning permission or not. The degree of detail in our response to your pre-application request, will directly correlate to the degree of information you provide. Therefore it is advisable to submit as much information as you can regarding your project.



No

No

Yes

If your query is whether planning permission is required, this is not the form to use and you should refer to our <u>general advice</u> or use our Self-Certification forms, which can be found <u>here</u> and <u>here</u> to check whether permission is needed. If what you want to do isn't covered by the Self-Certification forms you should email us at <u>planning@hastings.gov.uk</u> Fees for planning queries can be found here

1. Agent/Applicant Details						
Name			Company Name (If Agent)			
Address for			- · · · ·			
correspondence	Post Code					
Telephone No			E-mail address			
Interest in site	Agent	Applicant	Date of Request			
Please tick this box to confirm that you agree to Hastings Borough Council forwarding your pre-application submission in full to all parties that we require consultation comments from.						
If this box is not ticked our pre-application response to you will not include comments from consultees that may be relevant to the consideration of any subsequent planning application you intend to submit.						
2. Site Details						
Address/location of property or development to which this request refers:						
Present use, or if vacant, last know use of the building/land						
Site area:						

3. Proposal

Please provide a description of your proposal outlining any: - Buildings that will be demolished, - Physical works / new buildings, - Proposed use of the site - Other information that may be useful in assessing your proposal).

Click here to enter text.

4. Plans, Drawings and Documents

Proposals for new dwellings must be accompanied by a site plan and a block plan:

1:1250 site location plan submitted Yes

1:500 or 1:200 block plan submitted

Please list any other information/drawings that you are sending in support of your request for advice:

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4. Service Requeste			
	service you are requesting. All prices shown include VAT.		
Householders	Householder where the building is not a listed building or in a conservation area Letter - £223.20 Letter and meeting - £306.00		
	Each additional on-site meeting - £171.60		
	Householder in a conservation area but not a listed building • Letter - £369.00		
	Letter and meeting - £489.60		
	Each additional on-site meeting - £171.60		
	Householder where the building is a listed building • Letter - £61.20		
	Letter and meeting - £734.40		
	Each additional on-site meeting - £171.60		
Listed Buildings (see above for house	• Letter - £663.60		
holders)	Letter and meeting - £801.60		
Major applications (10 or more dwellings or 1,000	 Letter - £1725.60 Letter and meeting - £1948.80 		
sq.m.)	Letter and meeting - £1940.00		
Minor and Other applications	Residential development of between 1 and 3 units / change of use / commercial extensions.		
(except householder	• Letter - £702.00		
applications and listed building	Letter and meeting - £912.00		
consent)	Residential development of between 4 and 9 units • Letter - £1131.60		
	Letter and Meeting - £1341.60		
	Business premises where there is no increase in floorspace and no change of use (for example a new shopfront) • Letter - £218.40		
	Letter and Meeting - £330.00		
	Other applications not falling into categories above • Letter - £1131.60		
	Letter and a meeting - £1341.60		
Other officers If you wish officers	Planning Policy – £300.00		
from other Council service areas to be involved in the Pre- Application Meeting	Conservation – £300.00		
	Trees – £300.00		
please indicate this	Ecology – £300.00		
	Environmental Health – £300.00		
Pre-application forum - £3030.00			
	e Council will screen your request to ensure that the level of service that you levelopment proposed and confirm with you the service it can offer.	have requested	
	Total	£	

5. Payment Details

Pre application advice requests will not be administered until full payment has been received.

Please call 01424 451090 to make payment by Debit/Credit card quoting the financial code 'PLAN NON-STAT' and the site address. We are unable to accept cash or cheque payments.

Please confirm below the date of payment and Receipt No.

Date of Payment Receipt No

Please return the completed form by email to planning@hastings.gov.uk

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