

NON STATUTORY FEES AND CHARGES 2017 TO 2018		
No.	Application Type	2017/18 Charge
<b>Permitted Development Queries</b> (Clarification whether planning permission is required)		
1.	Checking of Self-Assessment Forms 'Do I need planning Permission for ...?'	£50 plus VAT Logging in, check and letter 1 hour
2.	General query – Do I need permission for ...? – Redirect to self-assessment form	£0
3.	Do I need permission? – Non-householder minor/ other – no assessment of scheme provided (PD query)	£50 plus VAT
<b>Designation and Planning History Queries</b>		
4.	Query for information that is publicly accessible – redirect to relevant part of website, e.g. 'Is my site a conservation area?' This does not provide an assessment or professional opinion in respect of those facts. 'Is my tree covered by a Tree Preservation Order?'	£0
5.	Planning History Check, <b>no assessment or advice provided</b> – so this is just providing a list of permissions	£28 plus VAT
6.	Use Class Check to confirm the planning use of a premises (informal advice). A lawful determination can be made through the submission of Certificate of Lawful Use	£100 plus VAT
7.	In respect of point 6, an additional cost per site visit	£100 plus VAT
8.	Advice and queries in relation to previously approved applications not falling into categories 4-5 noted above.	£100 plus VAT
<b>Pre application Advice</b> (informal opinion provided whether permission would be granted)		
<b>Householder pre application advice</b>		
9.	Pre-app householder letter	£50 plus VAT
10.	Pre-app householder letter and meeting	£100 plus VAT <b>An additional charge of £127 plus VAT</b> for each additional specialist officer attending a meeting
11.	In respect of point10, an additional cost per on site meeting for householder pre-apps	£100 plus VAT
<b>NON - Householder pre application advice (Minors 1 to 9 dwellings/less than 1000sqm floorspace)</b>		
12.	Pre-app advice – meeting and letter for business premises where there is no increase in floor space or change of use (for example a new shop front)	£55 plus VAT <b>An additional charge of £127 plus VAT</b> for each additional specialist officer attending a meeting
13.	Pre-app advice letter (non-householder – minor)	£254 plus VAT for a letter giving the without prejudice views of the planning authority prior to submitting a minor or other planning application.
14.	Pre-app advice – meeting and letter – minor/residential development (1 and 3 units)/change of use/for commercial extensions	£252 plus VAT <b>An additional charge of £127 plus VAT</b> for each additional specialist officer attending a meeting
15.	Pre-app advice – meeting and letter – minor/other/residential development (4 and 9 units) or other minor applications	£512 plus VAT for a meeting with a senior planner and a letter giving the without prejudice views of the planning authority prior to submitting a minor or other planning application for a residential development of between 4 and 9 additional units or other minor applications. <b>An additional charge of £127 plus VAT</b> for each additional specialist officer attending a meeting
<b>NON - Householder pre application advice (Majors 10 or more dwellings/ 1000sqm or more floorspace)</b>		
16.	Pre app advice – letter for major schemes (over 10 dwellings or 1000sqm)	£384 plus VAT
17.	Pre-app advice – meeting and letter for major schemes (over 10 dwellings or 1000sqm)	£767 plus VAT

		<b>An additional charge of £127 plus VAT for each additional specialist officer attending a meeting</b>
18.	In respect of points 10 to 17 above, additional cost for each specialist attending the meeting	<b>£127 plus VAT per specialist</b>
19.	Pre-app forums (for 30 dwellings or more)	<b>£1260 plus VAT per meeting</b>
<b>Conservation and Listed building pre app advice</b>		
20.	Pre-app advice for Listed Building Applications – letter only	<b>£300 plus VAT</b>
21.	Pre-app advice for Listed Building Applications – meeting followed by letter	<b>£475 plus VAT per meeting</b>
<b>Validation</b>		
22.	Validation Meetings – for checking of applications prior to submission	<b>£55 plus VAT per meeting</b>
<b>Enforcement</b>		
23.	Confirmation of closure of enforcement case	<b>£55 plus VAT</b>
24.	Confirmation of compliance with enforcement notices for those who seek confirmation as to whether an Enforcement Notice has been complied with, where the answer cannot be given from our existing records. The fee needs to be paid in advance.	As a cost recovery service the Council will charge a minimum fee of <b>£15 plus VAT*</b>
25.	Confirmation of compliance with listed building consent for those who seek confirmation of compliance with Listed Building Consent. The fee needs to be paid in advance.	A cost recovery service the Council will charge a minimum fee of <b>£150 plus VAT*</b>
<b>S106 Queries</b>		
28.	Confirmation of compliance with section 106 planning obligations for those who seek confirmation of compliance with legal agreements. The fee needs to be paid in advance	As a cost recovery service the Council will charge a minimum fee of <b>£250 plus VAT *</b>
29.	Confirmation of compliance with Unilateral Undertaking	As a cost recovery service the Council will charge a minimum fee of <b>£75 plus VAT *</b>

\* AT COST RECOVERY SERVICES MAY VARY DEPENDING UPON TIME SPENT