Street Naming and Numbering Request Form

1. Applicant Details

<table>
<thead>
<tr>
<th>Name</th>
<th>Company Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address for correspondence</td>
<td>Post Code</td>
</tr>
<tr>
<td>Telephone No</td>
<td>E-mail address</td>
</tr>
<tr>
<td>Your reference</td>
<td>Date of Request</td>
</tr>
</tbody>
</table>

2. Property Details

Address/location of property or development to which this request refers:

Related Planning Application Number (where appropriate)

3. Interest in Property

I confirm that I am the:

- Owner of the property
- The developer of the site
- Agent acting on behalf of the owner or developer
- Other (please state)

4. Payment Details

Street Naming and Numbering requests will not be administered until full payment has been received. You may pay by Debit/Credit Card. We will contact you to by telephone to take payment. We are unable to accept cash or cheque payments.

Please return the completed form by email to addresses@hastings.gov.uk or by post to LLPG Team, Planning Services, Hastings Borough Council, Muriel Matters House, Breeds Place, Hastings, East Sussex, TN34 3UY.

Queries in relation to the Street Naming and Numbering process or about how to complete this form should be directed by email to addresses@hastings.gov.uk.

Please complete details about your request on page 2
### Section 5 - Service Required - please complete the appropriate section/s

#### 5.1 Naming of a new street or streets - All new road name suggestions must comply with our Street Naming Policy available on our website and a reason for the choices must be provided.

<table>
<thead>
<tr>
<th>Suggested names:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Reason for this choice:</th>
</tr>
</thead>
</table>

No of streets .............x £157.30 = £

#### 5.2 New Development or Redevelopment - Please ensure 5.1 has also been completed where new streets are created. Use this section where there will be more than 1 new address as a result of the works.

For new flats please indicate whether they will:

- a) Share a letter box on the front door
- b) Have individual letter boxes with postal access
- c) Have a timed trade bell access for deliveries

No of properties............x £78.70= £

#### 5.3 New individual property

No of properties........... x £78.70 = £

#### 5.4 Renaming/numbering once new development addressing has been agreed (e.g. where additional plots are created, plots deleted, agreed new names changed etc. after the Street Naming and Numbering process has already been done)

No of properties............x £78.70 = £

#### 5.5 Renaming or Renumbering of an existing property

Current names or numbers

<table>
<thead>
<tr>
<th>Proposed names or numbers</th>
</tr>
</thead>
</table>

No of properties............x £78.70 = £

#### 5.6 Confirmation of property postal address - (e.g. where an existing address does not appear to be recognised)

Property known as:  

No of properties............x £39.35 = £

#### 5.7 Request to rename or renumber a street - Please note that all owners of property in the street will be consulted and will need to agree to the proposal. All new road name suggestions must comply with our Street Naming Policy available on our website and a reason for the choices must be provided.

Current name:  

<table>
<thead>
<tr>
<th>Proposed name:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Reason for this choice:</th>
</tr>
</thead>
</table>

No of streets x £157.30 +

No of properties x £78.70 =

Total £