

# Application for a NEW / RENEWAL (please delete) Residents Car Park Permit for The Bourne Car Park



**PARKING SERVICES**  
MURIEL MATTERS HOUSE, BREEDS PLACE,  
HASTINGS TN34 3UY  
TEL: (01424) 451070  
EMAIL: PARKING@HASTINGS.GOV.UK

**Please read carefully the terms of issue and current schedule of prices, before completing this form.**  
When completed, NEW APPLICATIONS need to be posted or emailed to Parking Services at the above address and card payment will be taken once the form has been received. Please note, applications received via post or email can take up to 7 days to process. If you wish to RENEW you can also apply in person at our Community Contact Centre, Queens Square, Hastings where the permit will be produced straightaway. Cheques or postal orders should be made payable to Hastings Borough Council.

## 1 Applicant Details

Full Name :  
.....  
Address :  
.....  
.....  
Postcode : ..... Telephone Number : .....  
Email Address : .....

## 2 Vehicle Details

Registration Number (s) ..... Existing / Preferred bay number : **Bay**  
Make : ..... Model : ..... Colour : .....  
Make : ..... Model : ..... Colour : .....  
Vehicle Type :            Car                                  Motor Cycle

## 3 Type of Permit Required (Please tick)

Quarterly Permit                                  Annual Permit

New Applications only. Enter the date the permit is to start from .....

## 4 Declaration

I declare that the particulars given above are true and that I have read and agree to the Terms of Issue and hereby apply for a Car Park Season Ticket for the vehicle(s) specified in section 2 above.

Signed : ..... Date : .....

Office Use Only :  
Receipt/CAN Number:..... Date recorded on PAY.NET.....  
Permit Number Issued : ..... Date of Expiry : .....  
Issuing Officer: ..... Date Issued : .....

**HASTINGS BOROUGH COUNCIL  
THE BOURNE CAR PARK CAR PARKING PERMITS – TERMS OF ISSUE**

**Permits are issued subject to Orders made under the Road Traffic Regulation Act 1984 and are subject to the terms below. A person who at any time acts in contravention of, or fails to comply with the following terms, may have their Permit cancelled.**

1. Hastings Borough Council reserves the right to refuse to issue a Permit, cancel a Permit or refuse to grant the use of a Permit for a second vehicle.
2. Permits may only be purchased in advance if the renewed permit runs on from the date of expiry of an existing permit without a break in the periods covered.
3. Permits are issued in respect of nominated vehicles only. If a second vehicle is to be used during the currency of the permit, this is to be declared and noted at the time of purchase. In these circumstances, only one vehicle can be used in conjunction with any one permit at any one time. A Penalty Charge Notice may be issued for non-compliance with this rule. Any faked, defaced, photocopied or altered Season Tickets will be rendered invalid.
4. Parking permits showing the parking bay number must be displayed in the front windscreen of the vehicle. All details printed on the permits must be clearly visible from outside the vehicle. Failure to display in this manner may result in a Penalty charge being made each time the vehicle is left in the parking place.
5. Only the original Permit bearing the genuine, original hologram must be displayed.
6. Possession of The Bourne car park permit enables the holder to park a vehicle in The Bourne car park only. It is not valid for any other car park or 'on street' parking bay. The permit will show the number of the bay allocated to that vehicle.
7. Vehicles are to be left in marked bays only and must not be parked so as to cause an obstruction. If your vehicle is too large to fit comfortably within the bay markings or extends into the area where vehicles have to pass, it may not be possible to issue a permit for that vehicle unless another; more suitable bay can be found.
8. Neither Hastings Borough Council nor its employees shall be responsible for any loss or damage to a vehicle or its contents caused by a third party, unless as a foreseeable consequence of a negligent act or omission of the Council or its employees.
9. There is no refund for the surrender of car park permits.
10. The permit is issued in the registration number(s) of the vehicle(s) and is only available for use on that vehicle. In the event of a change of vehicle, a replacement permit for the remainder of the period will be issued free of charge. If a further change is requested before expiry of the permit an administration fee of £5.00 will be charged to change the permit.
11. The car park is for vehicles only. No personal items, boxes, batteries etc may be stored in the bay and will be removed if found. Please help to keep the car park clean and clutter-free.