

## APPLICATION FOR A MEMORIAL SEAT

Garden Seat	Woodland Seat			
Title of Applicant	Mr	Mrs	Miss	Other
Name (in full)				
Address				
Postcode				
Tel	Email			

I hereby request Hastings Borough Council to grant the right to donate a Memorial Seat to a designated location in the Cemetery and Crematorium grounds for a minimum period of 10 years to the memory of:

Name (in full)
----------------

Inscription (up to a total of 30 characters for a Woodland Seat and 100 characters for a Garden Seat):


I enclose a fee of £                      (cheques made payable to Hastings Borough Council)

I would like a phone call on the above number to make a payment over the phone

A list of fees and charges can be found at <https://www.hastings.gov.uk/Cemetery-crematorium/fees-charges/> if you would like to confirm the cost please contact us.

I understand the terms of the memorial seat scheme. All rights to a memorial space shall cease at such time after the 10<sup>th</sup> anniversary of the application or when the seat becomes unsafe for whatever reason. The applicant will be responsible for any maintenance and the repair of damaged seats unless vandalised beyond use. The acceptance by the council of this applicant does not confer any property rights or privileges. The manager reserves the right to vary or refuse an unsuitable inscription.

I agree to abide by the terms of the memorial seat scheme and the rules and regulations of the Cemetery and Crematorium as approved by Hastings Borough Council.

Signature	Date
-----------	------

By signing your name electronically on this application form, you are agreeing that your electronic signature is the legal equivalent of your manual signature on this form.

For office use only

Crem no	Fee
Receipt	Location
Plan	Date

## **REGULATIONS AND GUIDELINES Terms for the**

### **Memorial Seat Scheme**

- All seats positioned at a designated location.
- Only 'Garden' and 'Woodland' style seats accepted (apart from these received prior to 2001).
- Inscriptions of no more than 30 letters shall be engraved directly into the memorial bench (plaques will only be acceptable on seats received prior to 2001).
- All seats shall be secured by anchor straps in concrete foundations.
- All seats are placed for a minimum period of 10 years (or when it becomes unsafe).
- Seats found to be unsafe for any reason including vandalism will be removed.
- Applicants shall be responsible for any maintenance.