

Telephone: 01424 451042
 Website: www.hastings.gov.uk
 Email: licensing@hastings.gov.uk
 Muriel Matters House, Breeds Place, Hastings, TN34 3UY



APPLICATION FOR AN ANNUAL STREET COLLECTION

**Police, Factories Etc (Miscellaneous Provisions) Act 1916
 Hastings Borough Council (Street Collection) Regulations 1981**

Please write clearly in **block capitals** and in **black ink**.

Section 1: Name & Address of Person, Society, Committee or other body of person responsible for proposed collection or sale			
Title:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state) _____		
First name (s):			
Surname:			
Address:			
Post Code:			
Daytime phone number:		Mobile phone number:	
Email address:			

Section 2: Name & Address of Honorary Secretary/Treasurer or additional person who will be jointly responsible for this collection.			
Title:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state) _____		
First name (s):			
Surname:			
Address:			
Post Code:			
Daytime phone number:		Mobile phone number:	
Email address:			

Section 3: Details of Event or Occasion with which the Collection will be associated:

Please give details of event or occasion with which the collection will be associated and the charitable purposes to which proceeds of collection are to be applied. Full particulars should be given and, where possible, the most recent account of any charity which is to benefit should be enclosed

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Section 4: Charity Details:

Name:

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Charity No. (if applicable)

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Section 5: Proposed Date(s) of Collection: Minimum 28 days Notice Needed

(Please give preferred dates and any alternatives if preferred dates are not available)

Preferred Date:

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Alternative Date:

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Section 6: Over What Parts of the Borough is it proposed that the Collection should extend?

Please supply confirmation of your booking with either Town Centre Manager, Priory Meadow or the relevant Supermarket etc

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Section 7: Nature of Collection

Is it proposed to collect money?

 Yes No

Is it proposed to collect other property?

 Yes No

If yes, of what nature?

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Is it proposed to sell such property or to give it away or to use it?

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Section 8: Number of Collectors: NB You will need to complete the List of Collectors following your collection.

Approximately how many persons is it proposed to authorize to act as collectors in the area of the Hastings Borough Council?

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Section 9: Previous Permits

Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a license or order under the Act, or had a license or order revoked?

Yes No

If so, give particulars:

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Section 10: Declaration Checklist

- I confirm that, to the best of my knowledge and belief, the information contained in this application is true
- I enclose a letter from the society/charity listed overleaf, authorising me to collect on their behalf
- I am aware that I must submit to the Council a certified form of Statement (Return) within 28 days of the collection taking place
- I attached a copy of our latest accounts.

Section 11: Declaration

I agree to comply with Hastings Borough Council's Street Collection Regulations and understand that certain checks will be made in respect of the information given above.

WARNING! You are liable to prosecution if you knowingly make a false statement to obtain a Licence.

Signed:

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Date:

D	D	M	M	Y	Y	Y	Y
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Print Name:

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NOTE

This form, when completed should be returned to:
 Hastings Borough Council, Aquila House, Breeds Place, Hastings, East Sussex, TN34 3UY
 ☎ 01424 451042