

**APPLICATION FOR LICENCE TO PROMOTE A HOUSE TO HOUSE COLLECTION**

**House to House Collections Act 1939**

**House to House Collections Regulations 1947**

Please write clearly in **block capitals** and in **black ink**.

Section 1: Applicant Details			
Title:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state) _____		
First name (s):			
Surname:			
Address:			
Post Code:			
Daytime phone number:		Mobile phone number:	
Email address:			

Section 2: Details of Collection	
Name of charitable organisation and purposes to which proceeds of the collection(s) are to be applied  <i>Literature appertaining to the nominated charity should be provided to authenticate this application</i>	
Over what parts of the Borough is it proposed that the collection(s) should be made?	
Date(s) of the proposed collection(s) Day, Date, Month & Year	
Is it proposed to collect money or direct debits?	
Is it proposed to collect other property? If so, give details and how it is to be disposed of e.g. sold, used or given away	
Approximately how many persons is it proposed to authorise to act as collectors in the area of Hastings Borough Council?  NB: Collectors MUST be aged 16 or over. Maximum of 5 collectors	

<p>If another person or organisation is involved in the organisation or operation of this collection please provide their details and explain their involvement (attach a separate sheet of paper or other document)</p>	
<p>Is it proposed that remuneration should be paid out of the proceeds of the collection to:-</p> <p>a) collectors?      b) other persons?</p> <p>c) If so, at what rates and to what classes of persons.</p>	<p>a) _____</p> <p>b) _____</p> <p>c) _____</p>
<p>Are applications being made to other Authorities?</p> <p>If yes:</p> <p>a) give details of authorities concerned and</p> <p>b) approximately how many persons is it proposed to authorise to act as collectors</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>a) _____</p> <p>b) _____</p>
<p>Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked?</p> <p>If so, give particulars</p>	
<p>Is it proposed to promote this collection in conjunction with a street collection?</p> <p>If so, is it desired that the accounts of this collection should be combined wholly or in part with the account of the street collection?</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p><input type="checkbox"/> Separate      <input type="checkbox"/> Combined</p>
<p>If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act 1940 and give name of registration authority and date of registration or exemption</p>	

<b>Section 10: Declaration</b>														
<p>IN PURSUANCE of Section 2 of the House-to-House Collections Act 1939, I hereby apply for a licence authorising me to promote the collection of which particulars are given above.</p>														
Signed:					Date:	D	D	M	M	Y	Y	Y	Y	Y
Print Name:														
<p><b>NOTE</b>  This form, when completed should be returned to:  Hastings Borough Council, Aquila House, Breeds Place, Hastings, East Sussex, TN34 3UY  ☎ 01424 451042</p>														