

Legal requirement is to remove or reduce risk to as low as is reasonably practicable

To enable you to carry out a risk assessment and to assess the acceptability of the risk use the risk matrix table below

RISK MATRIX TABLE

Likelihood	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		Severity				

Likelihood Ratings		
Score	Likelihood	
1	Very unlikely	Remote possibility – 1 in a million chance
2	Unlikely	An occasional occurrence – 1 in 100,000 chance
3	Fairly likely	A fairly frequent chance – 1 in 10,000 chance
4	Likely	A regular occurrence – 1 in 1,000 chance
5	Very likely	Almost certain to occur – 1 in 100 chance

Severity Type Ratings		
Score	Severity	
1	Insignificant	Negligible, small sticky plaster
2	Minor	First aid required
3	Moderate	Up to 7 day absence
4	Major	More than 7 day absence
5	Catastrophic	Loss of life/large scale major illness

Key to Risk matrix table

Risk Ratings is Likelihood x Severity

e.g. Likelihood is very low = 2 and impact is critical = 3

Risk rating is therefore 2 x 3 = 6 rating

Is Medium risk so need to take action to lower

1 - 4	Acceptable No further action, but ensure controls maintained	5 - 9	Adequate Look to improve at next review
10 - 16	Tolerable Look to improve within specified time-scale or one month	17 - 25	Unacceptable Stop activity and make immediate improvements



RISK ASSESSMENT

for (give activity/task e.g. Stage Installation)

Activity/Task:

Location:				Prepared by:			
Service:							
Team:				Job Titles:			
Review Date:							
No of People at risk:	Employees:		Public:		Contractors:		Others:
Policies and Procedures already in place:							

Hazards	Who could be harmed and how	Uncontrolled Risk Rating <i>(Severity x Likelihood = Risk Rating)</i>	Existing controls	Additional controls required	Residual Risk Rating	Action by Whom	Action by Date	Done on

Risk Assessment Continuation Page

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Comments/Actions yet to be implemented:		
Date of Event Manager check:	Date	Name:

Example