

Application for a Permit,

Local Authority Pollution Prevention and Control

Part B LAPPC Application Form: to be completed by the operator

A1.1 Name of the installation

.....

A1.2 Please give the address of the site of the installation

.....

.....

Postcode: Telephone:

Ordnance Survey national grid reference 8 characters, for example, SJ 123 456

A1.2 Existing authorisations:

Please give details of any existing LAPC or IPC authorisation for the installation, including reference number(s):

.....

.....

.....

Please provide the information requested below about the 'Operator', which means the person who is proposed will have control over the installation in accordance with the permit (if granted).

A2.1 The operator - Please provide the full name of company or corporate body.

Trading/business name (if different):.....

Registered Office Address:

.....

.....

.....Postcode:.....

Principal Office address (if different):

.....
.....
.....Postcode:.....

Company registration number:

A2.2 Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985?

No
Yes name of ultimate holding company

Registered Office Address:

.....
.....
.....Postcode:.....

Principal Office address (if different):

.....
.....
.....Postcode:.....

Company registration number:

TA3.1 Who can we contact about your application?

It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.

Name
.....

Position
.....

Address
.....
.....Postcode:.....

Telephone number

Fax number

TB1.2

Why is the application being made?

- The installation is new.
- It is an existing Part B process authorised under the Environmental Protection Act 1990 for which a substantial change is processed and an LA-IPPC A2 permit is required.

TB1.3

Site Maps

Please provide:

- A suitable map showing the location of the installation clearly defining extent of the installations in red.

Doc Reference.....

TB2

The Installation

Please provide written information about the aspects of your installation listed below. We need this information to determine whether you will operate the installation in a way in which all the environmental requirements of the PPC Regulations are met.

B2.1 Describe the proposed installation and activities and identify the foreseeable emissions to air, water and land from each stage of the process (this will include any foreseeable emissions during start up, shut down and any breakdown/abnormal operation).

The use of process flow diagrams may aid to simplify the operations

Doc Reference:

B2.2 Once all foreseeable emissions have been identified in the proposed installation activities, each emission should be characterised (including odour) and quantified.

Atmospheric emissions should be categorised under the following

- (i) Point source, (e.g. chimney/vent, identified by a number and detailed on a plan)
- (ii) Fugitive source (e.g. from stockpiles/storage areas).

If any monitoring has been undertaken please provide the details of emission concentrations and quantify in terms of mass emissions. If no monitoring has been undertaken please state this.

(Mass Emission – the quantification of an emission in terms of its physical mass per period of time e.g. Grams per hour, tones per year)

B2.3 For each emission identified from the installations activities describe the current and proposed technology. And other techniques for preventing or, where that is not practicable reducing the emissions. If no techniques are currently used and the emission goes directly to the environment, without abatement or treatment this should be stated,

Doc Reference:

B2.4 Describe the proposed systems to be used in the event of unintentional releases and their consequences. This must identify, assessment of any likely unintentional releases, including the use of historical evidence. If no assessments have been carried out please state.

Doc Reference:

B2.5 Describe the proposed measures for monitoring all identified emissions including any environmental monitoring, and the frequency, measurement methodology and evaluation procedure proposed. (e.g. particulate matter emissions, odour etc). Include the details of any monitoring which has been carried out which has not been requested in any other part of this application. If no monitoring is proposed for an emission please state the reason.

Doc Reference:

B2.6 Provide detailed procedures and policies of your proposed environmental management techniques, in relation to the installation activities described.

Doc Reference:

TB3
Impact on the Environment

B3.1 Provide an assessment of the potential significant local environmental effects of the foreseeable emissions (for example, is there a history of complaints, is the installation in an air quality management area?)

Doc Reference:

B3.2. Are there any sites of special scientific interest (SSSIs) or European Sites, which are within 2 kilometers of the installation?

No
Yes please give names of sites.

.....

B3.3 provide an assessment of whether the installation is likely to have a significant effect on such sites and, if it is, provide an assessment of the implications of the installation for the site, for the purpose of the conservation (Natural Habitats etc) regulations 1994.

Doc Reference:

TB4
Environmental Statements

B4.1 Has an environmental impact assessment been carried out under the Town and Country Planning (Environmental Impact Assessment)(England and Wales) Regulations 1999, or for any other reason with respect to the installation.

No
Yes Please supply a copy of the environmental impact assessment and details of any decision made.

Doc Reference:

TB5
Additional information

Please supply any additional information, which you would like us to take into account of in considering this application.

Doc Reference:

TC1

Fees and Charges

The Charging Scheme leaflet gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

C1.1 Please state the amount enclosed as an application fee for this installation:

£ _____ Cheques should be made payable to: Hastings Borough Council.

We will confirm receipt of this fee when we write to you acknowledging your application.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

.....

TC2

Annual charges

If we grant you a permit, you will be required to pay an annual subsistence charge, failure to do so will result in revocation of your permit and you will not be able to operate your installation.

C2.1 Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges within your finance section.

Address:

.....

Postcode: Tel:

TC3

Commercial Confidentiality

C3.1 Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?

No Yes

Please provide full justification, considering the definition of commercial confidentiality within the PPC regulations.

Doc Reference:

C3.2 Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

No Yes

Do not write anything about this information on the form. Please provide full details on separate sheets, plus provide full details on separate sheets, plus provide a copy of the application from to the Secretary of State for a Direction on the issue of national Security.

TC4

Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- Consult with the public, public bodies and other organizations,
- Carry out statistical analysis, research and development on environmental issues,
- Provide public register information to enquirers.

- Investigate possible breaches of environmental law and take any resulting action,
- Prevent breaches of environmental law,
- Assess customer service satisfaction and improve our service.

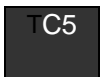
We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 32 of the PPC regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

- Make a false statement which you know to be false or misleading in a material particular,
- Recklessly make a statement, which is false and misleading in a material particular.

If you make a false statement

- We may prosecute you, and
- If you are convicted, you are liable to a fine or imprisonment (or both)



Declaration

C5.1 Signature of current operators(s)*

I/We certify that the information in this application is correct. I/We apply for a permit in respect of the particulars described in this application (including supporting documentation) I/We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the application form:

Installation

name:.....

Signature.....

Name.....

...

Position.....Date.....

Signature.....

Name.....

...

Position.....Date.....

* Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorized person should sign and provide evidence of authority from the board of the company or body corporate.

I hereby declare that, to the best of my knowledge and belief, the details above are true.

Signed: Date:

Capacity: (If applicant signs on behalf of a company or partnership.)

WARNING! You are liable to prosecution if you knowingly make a false statement to obtain a Licence.

The completed form with the appropriate fee (see the scale of fees) should be returned to the address detailed below. Cash or cheques made payable to Hastings Borough Council and accompanied by a valid cheque card will be taken at the public counter. Credit or Debit cards are accepted, but only by telephone contact with the Environmental Protection Team Clerk. You should note that credit card transactions may be subject to a surcharge.

Environment & Safety Directorate
Century House
100 Menzies Road
St Leonards on Sea
TN38 9BB
Telephone: 0845 274 1079
Fax: 01424 783208

For Office Use Only

Receipt No..... Date.....
Licence No..... Date.....