

For Office Use Only  
Brl Reg No .....  
Reg Pch Gvs.....  
Grave Reg.....  
Plan .....  
Fee£ .....  
Receipt .....



## APPLICATION FOR INTERMENT IN THE LAWNED CEMETERY SECTION OF HASTINGS CEMETERY

Cemetery and Crematorium  
The Ridge, Hastings  
East Sussex, TN34 2AE  
Tel: 01424 451057  
Email:cemandcrem@hastings.gov.uk

Application for an interment should be made to the Cemetery Office at least THREE working days prior to the proposed interment (exclusive of weekends and statutory holidays).  
Office hours Monday to Friday 8.30 am to 4.30 pm.

### SECTION 1

FULL NAME OF DECEASED

DATE OF DEATH

OCCUPATION

MALE	FEMALE	MARRIED	SINGLE	WIDOW/WIDOWER	AGE
------	--------	---------	--------	---------------	-----

PLACE OF DEATH	Post Code
----------------	-----------

USUAL RESIDENCE	Post Code
-----------------	-----------

INTERMENT Day	Date	Time
---------------	------	------

Service: Chapel	Graveside Service	Direct to Grave
-----------------	-------------------	-----------------

Religion	Officiant
----------	-----------

Music - Organist	Wesley	Other information:
------------------	--------	--------------------

Grave No: Division	Section	Number
--------------------	---------	--------

Coffin Size: Length	Width
---------------------	-------

Grave:	Single	Re-Open	New	Ordinary
	Double	Complete Section 2	Complete Section 3	Complete Section 4

### Cremated Remains

To be witnessed YES	NO	Type of Container: Casket	Urn	Cremated Remains Box	None (strew)
---------------------	----	---------------------------	-----	----------------------	--------------

Funeral Director: Name

Address Post Code

*The information given on this form will be stored on computer for the purposes of statutory records only*

## SECTION 2 RE-OPEN GRAVES

Original Deed of Grant enclosed for endorsement

I/We (full name)

of (address)

Post Code

Tel

Email

Full name

of (address)

Post Code

Tel

Email

- A) Being the owner of the Exclusive Right of Burial ,
- B) Being the Executor or Administrator for the owner of the Exclusive Right of Burial
- C) My Relationship to the deceased is

**Please answer either A, B or C. If you have answered B or C Re-Registration of Exclusive Right of Burial information should be obtained from the Cemetery Office.**

hereby authorise the opening of grave Division

Section

Number

for the interment of

and undertake to indemnify the Hastings

Borough Council acting as the Burial Authority against any costs or damages they may hereafter suffer or sustain resulting from the above mentioned action being carried out.

I/We agree to abide by the rules of the Lawned Cemetery Section as laid down by Hastings Borough Council as set out in Section 3, which I/We have read and understood

Signed

Date

**Joint owner if applicable.** Signed

Date

By signing your name electronically on this application form, you are agreeing that your electronic signature is the legal equivalent of your manual signature on this form.

## SECTION 3 PURCHASE OF EXCLUSIVE RIGHT OF BURIAL

In consideration of the grant to me of the Exclusive Right of Burial in the Lawned Cemetery Section of Hastings Cemetery I/We agree to abide by the Rules made by Hastings Borough Council relating to such Lawned Cemetery Graves which are set out below, which I/We have read and understood.

**(Copies of the Rules are available from Funeral Directors and the Cemetery Office)**

Full Name (block letters)

Mrs Miss Ms Mr other

Address

Post Code

Tel

Email

Signed

Date

By signing your name electronically on this application form, you are agreeing that your electronic signature is the legal equivalent of your manual signature on this form.

**Joint owner if applicable**

Full Name (block letters)

Mrs Miss Ms Mr other

Address

Post Code

Tel

Email

Signed

Date

## Rules of the Lawned Cemetery

The borders of Division O Section B, Division L Sections L and K and all sections of Division N have been designated as a Lawned Cemetery. No sooner than 6 months after the burial the Council will sow grass seed over the whole of the grave area with the exception of an area extending two feet from the headstone, which may be used as a garden plot.

- A No kerbs, fences or mounds are permitted.
- B No trees or shrubs may be planted in any part of the lawned cemetery.
- C The turf on a grave space may not be cut or interfered with in any way by any unauthorised person and nothing at all may be placed on the turfed area.
- D All memorials must be authorised by Hastings Borough Council prior to installation.
- E Headstones may not be more than 3 feet (915mm) high or 2 feet 6 inches (765mm) wide and must be between 3 and 6 inches thick.
- F No permanent memorials made of wood or metal are allowed.
- G The repair or replacement of memorials remains the sole responsibility of the owner of the Exclusive right of Burial.

**PLEASE NOTE:** You are advised to secure ornaments or other tokens placed on graves to the memorial base.

The Council has the right of passage over all graves and may temporarily cover or remove, without notice, a memorial, plants or flowers on a grave for any necessary purpose. This includes the excavation of another grave nearby which may also entail the placing of spoil from the excavated grave onto the existing grave until the burial ceremony is completed.

The Manager has the right, without notice, to remove unauthorised items placed in the Cemetery or to re-instate graves in accordance with these rules.

The Cemetery Byelaw Prohibits Dogs and Cyclists from using the Cemetery Grounds.

**I agree that I have read and understood the rules of the Lawned Cemetery**

Initial here

## **SECTION 4 INTERMENT IN AN ORDINARY GRAVE**

The deceased person described in Section 1 overleaf is to be interred in an Ordinary Grave in which other persons are, or may be buried.

It is not desired that a private Grave Space be purchased for this interment

I understand that no headstone, tablet or other marks of identity are allowed to be placed on unpurchased graves.

Full Name

Address

Post Code

Tel

Email

Signed

Date

By signing your name electronically on this application form, you are agreeing that your electronic signature is the legal equivalent of your manual signature on this form.

I enclose a fee of £ (cheques made payable to Hastings Borough Council)  
I would like a phone call on the above number to make a payment over the phone  
I have paid with the Funeral Directors

A list of fees and charges can be found at <https://www.hastings.gov.uk/Cemetery-crematorium/fees-charges/> if you would like to confirm the cost please contact us.