

# Application for the Designation of a Neighbourhood Forum

Town and Country Planning Act 1990 [section 61F]

The Neighbourhood Planning (General) Regulations 2012 [Regulation 8]

Please note that the information provided on this application form and relevant supporting documents will be published on the Hastings Borough Council website in accordance with our Privacy Policy which can be found here:

<https://www.hastings.gov.uk/privacy/notices/planning-policy/>

Please refer to the Notes below and the other guidance notes provided on our website as incorrect submissions will delay the processing of your application:

<https://www.hastings.gov.uk/planning/policy/neighbourhood/>

Name of Proposed Neighbourhood Forum

West St Leonards Forum

Applicant Name

Redacted, Chair of the West St Leonards Forum,

Applicant Address

Redacted

Applicant Email

Redacted

Applicant Phone

Redacted

The name of the Neighbourhood Area your proposed Forum relates to

*Note 1: Only one organisation or body can be designated as a neighbourhood forum for each neighbourhood area. The proposed Neighbourhood Area should be clearly shown on a map submitted with your application. (See Note 4 below).*

West St Leonards

Is the Neighbourhood Area designated already?

No

Has an application been made to designate the Neighbourhood Area?

Yes

If yes, what date was this application made?

30 August 2023

Does the proposed neighbourhood area lie partly within another Local Authority Boundary?

No

### Members of the Neighbourhood Forum

*Note 2: Section 61F(5) of the Town and Country Planning Act 1990 requires that an organisation or body seeking neighbourhood forum designation must meet the following conditions :*

- *Forum is established for the express purpose of promoting or improving the social, economic and environmental wellbeing of an area that consists of or includes the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such an area);*

- *The Forum membership is open to –*

- 1. individuals who live in the neighbourhood area concerned,*

- 2. individuals who work there (whether for businesses carried on there or otherwise), and*

- 3. individuals who are elected members of a county council, district council or London borough council any of whose area falls within the neighbourhood area concerned*

- *The Forum membership includes a minimum of 21 individuals each of whom –*

- 1. lives in the neighbourhood area concerned,*

- 2. works there (whether for a business carried on there or otherwise), or*

- 3. is an elected member of a county council, district council or London borough council any of whose area falls within the neighbourhood area concerned*

- *The Forum has a written constitution, and*

- *Such other conditions as may be prescribed (please note that no further conditions have been prescribed to date)*

*Note 3: In determining the application the Council must have regard to the desirability of designating an organisation or body:*

- i) which has secured (or taken reasonable steps to attempt to secure) that its membership includes at least one individual falling within 1 and 2 of the 2nd and 3<sup>rd</sup> bullet points in Note 2 above;*

- ii) whose membership is drawn from different places in the neighbourhood area concerned and from different sections of the community in that area; and*

- iii) whose purpose reflects (in general terms) the character of that area.*

*It is therefore in the forums best interest to help ensure sufficient information is submitted with its application to ensure the Council can determine whether these desirable factors have been met.*

*Please note that:*

*1. Evidence that you meet the requirements as set out in Section 61F(5) of the Town and Country Planning Act 1990 may be required by the Council from time to time and as part of any awarded Designation, you shall be required to provide such evidence as the Council may require; and*

*2. If at any time during any Designation period the Council becomes aware that you have either:*

*a. Failed to provide accurate information in your application for Designation; or*

*b. Fail to provide evidence of membership when requested by the Council;*

*c. Fail to comply with any other condition of Designation*

*The Council reserves its rights to revoke such Designation with immediate effect.*

*To help demonstrate membership comes from the whole of the proposed Neighbourhood Plan area it is recommended a list of the roads and/or a plan of the area marking the roads from which all members are from is submitted.*

How many people are in your Forum ?

*A minimum of 21 people are required*

47

How many members are resident within the proposed Neighbourhood Plan Area?

47

How many members run or own a business within the proposed Neighbourhood Plan Area?

No data entered.

How many members work in the proposed Neighbourhood Plan Area?

No data entered.

How many members are a Borough or County Councillor for all or part of the proposed Neighbourhood Plan Area?

4

Statement

*Please explain how the proposed neighbourhood forum meets the conditions contained in section 61F(5), Schedule 9 of the Town and Country Planning Act 1990 (note: these conditions are set out in Notes 2 and 3).*

A statement explaining the background of the application

West St Leonards Forum was approved by Hastings Borough Council on April 6 2023 as a neighbourhood forum, but in the knowledge that during the consultation residents of

Collinswood Drive had asked for their road to be included in the area. Following discussions within West St Leonards Forum and formal approval of the extension of the area by the Forum at its Annual General Meeting on May 17 2023, this application is being made for the designation West St Leonards Forum as the neighbourhood forum of the extended area.

The full statement is enclosed in the file "statementinsupportpdf.pdf"

Please note: the questions above asking how many members run or own a business within the proposed Neighbourhood Plan Area\*

and

how many members work in the proposed Neighbourhood Plan Area\*

The answers given are 0, because a number is required and we do not know the answer.

Has a neighbourhood forum been designated in the past for this area (whole or part)?

Yes

If Yes, please provide the name of the Forum

West St Leonards Forum

If yes, please provide the date of designation

6 April 2023

Additional documents required

*Please ensure the following are also submitted with this form:*

- *A copy of the written constitution of the neighbourhood forum*
- *A map which clearly identifies the neighbourhood area to which the forum relates (see note 4).*

*Note 4: You must supply a map to accompany your application. The map must clearly identify the area to be covered by the proposed neighbourhood forum and be such that the land concerned can be identified on the Ordnance Survey map. It should be of an appropriate standard scale so that boundaries can be clearly seen (e.g. 1:2500 or 1:1250). Where possible the boundary of the area should follow physical features and should not cut through properties. Please ensure that the boundary line is clearly edged in red and is not of a thickness that obscures any other detail or makes the extent any way ambiguous.*

*The most commonly acceptable base plan is Ordnance Survey mapping. Please visit [www.ordnancesurvey.co.uk/plan](http://www.ordnancesurvey.co.uk/plan) to and your nearest Ordnance Survey partner selling large scale maps for this purpose. Hastings Borough Council are unable to provide a map for you at this stage in the process due to our mapping licence.*

Declaration

By signing and submitting this form you are confirming that the Forum membership meets the requirements as set out in Section 61F(5) of the Town and Country Planning Act 1990. (Please ensure you have read Notes 2 and 3).

I hereby apply for the organisation/body referred to in this form to be designated as a neighbourhood forum.

Signature of Authorised Person

Redacted.

Position within the Forum

Chair of West St Leonards Forum

Date

30 August 2023