



# Application for Renewal of a Licence to Drive a Hackney Carriage / Private Hire Vehicle

I HEREBY APPLY to Hastings Borough Council, subject to the provisions of the Local Government (Miscellaneous Provisions) Act 1976 for a Licence to drive a Hackney Carriage / Private Hire Vehicle within the Borough of Hastings.

## 1 Applicant Details

Surname:..... Forenames: .....

Address:.....

Postcode:.....MobilePhone Number: ..... Place of Birth: .....

Date of Birth:..... Age: ..... National Insurance No.....

Email address.....Period Resident in the Hastings Area: .....

## 2 Driving Details

Driving Licence No:.....Valid from: .....To: .....

## 3 Employment

For whom are you driving?.....

Name .....Address .....

Is this employment to be full or part time?.....

## 4 Other Employment *Please give details of any other employment currently undertaken in addition to that at question 3.*

Employer	Address	Occupation	Nature of Duties

Does your job require you to drive a vehicle Yes/No

If YES. Indicate the type of vehicle & the approximate number of hours per Day/week you drive.

Hours per week or Day	Vehicle Type

## 5 Convictions *Enter details of ALL convictions, not just motoring convictions, if in doubt please contact the Licensing Officer. Please continue on a separate sheet if necessary.(For the purposes of this application, no conviction is deemed to be 'spent') You should also give details of 'Cautions, Reprimands & Warnings'*

Type	Date of Offence	Date of Conviction	Nature of Summons or Charge	Court	Penalty
MOTORING					
OTHERS					

Are there any Prosecutions pending against you? ..... YES / NO

## 6 Declaration

I declare that to the best of my knowledge and belief the answers given above are true and I further declare that should I be granted a licence I will observe all bylaws, orders, rules, regulations and conditions relating to drivers of hackney carriages\*/private hire vehicles\*.

### WARNING.

**You are liable to prosecution if you knowingly make a false statement to obtain this licence or do not give details of convictions.**

Signature of Applicant .....

Date.....

Your licence expires on ..... next. If you wish to renew it complete the details overleaf IN FULL and return the form to the address shown below as soon as possible, together with:-

- (1) Two passport size coloured photograph with your name on the back. No laminated photograph will be accepted, and no sunglasses.
- (2) Your Department of Transport Driving Licence for inspection (The Licence **MUST** show your current address). Receipts from the Police for licences surrendered to them in connection with fixed penalty offences are **NOT** acceptable.
- (3) Fee see below. Cheques etc should be made payable to "Hastings Borough Council" and accompanied by a valid cheque guarantee card. Payment can also be made by credit card or cash, cash can only be paid at our offices at: Aquila House, Breeds Place, Hastings, East Sussex, TN34 3UY.
- (4) Medical certificate, where applicable.

".....the applicant must submit to the Council

*a satisfactory medical certificate from the applicants own doctor in the form provided. On subsequent applications at 5 yearly intervals, until the age of 45, thence at three yearly intervals until the age of 60, thence annually, and at any reasonable time at the request of the Hastings Borough Council (any cost incurred to be met by the applicant).*

In cases where this applies a medical certificate form is enclosed".

- (5) No licence will be renewed unless all the information requested is available.

The badge in present use bearing a photograph must continue to be worn until the issue of a new one.

**Environment & Safety Directorate  
Aquila House. Breeds Place  
Hastings. East Sussex.  
TN34 3UY  
☎ 01424 451042**

### Fee Scales

Renewal plus DVLA	= £102.00
Renewal plus DVLA plus CRB	= £146.00

### FOR OFFICE USE ONLY

Correct payment Received	Date	Driving Licence
Recommended/Not Recommended	CRB Check	Medical Certificate
Licence No.		Date Issued