



Application for Licence to Drive a Hackney Carriage / Private Hire Vehicle

I HEREBY APPLY to Hastings Borough Council, subject to the provisions of the Local Government (Miscellaneous Provisions) Act 1976 for a Licence to drive a Hackney Carriage / Private Hire Vehicle within the Borough of Hastings.

1 Applicant Details

Surname:..... Forenames:

Address:.....

Postcode:.....Home Phone Number: Place of Birth:

Date of Birth:..... Age: National Insurance No.....

Email address.....Period Resident in the Hastings Area:

2 Driving Details

Driving Licence No:.....

Valid from: To:

How long have you held a full driving licence for motor cars? years

Driving experience of cars Daily / Weekends / Occasional *

Have you previously held a Hackney Carriage* or Private Hire Vehicle* Drivers Licence? YES / NO
If yes, give details

3 Proposed Employment

By whom will you be employed?.....

NameAddress

Is this employment to be full or part time?.....

4 Convictions *Enter details of ALL convictions, not just motoring convictions, if in doubt please contact the Licensing Officer. Please continue on a separate sheet if necessary.(For the purposes of this application, no conviction is deemed to be 'spent')* *You should also give details of 'Cautions, Reprimands & Warnings'*

Type	Date of Offence	Date of Conviction	Nature of Summons or Charge	Court	Penalty
MOTORING					
OTHERS					

Are there any Prosecutions pending against you? YES / NO

5 Details of Employment *Please give details of employment in the past five years. Please continue on a separate sheet if necessary.*

Employer	Address	Occupation	From (date)	To (date)
Current Employer				
Nature of Duties				

Does your job require you to drive a vehicle Yes/No
 If YES. Indicate the type of vehicle & the approximate number of hours per Day/week you drive.

Hours per week or Day	Vehicle Type

If you obtain a Hastings Borough Council Drivers Licence, will you continue with your current employment Yes/No. If YES please explain what changes will be made to your working day

.....

6 Declaration

I declare that to the best of my knowledge and belief the answers given above are true and I further declare that should I be granted a licence I will observe all bylaws, orders, rules, regulations and conditions relating to drivers of hackney carriages*/private hire vehicles*.

WARNING.

You are liable to prosecution if you knowingly make a false statement to obtain this licence or do not give details of convictions.

Signature of Applicant

Date.....

Certificate of Character

To be signed by two persons of standing within the community, typically this may be a Justice of the Peace, Doctor, Member of Parliament, County or Local Authority Councillors, Established Civil Servant, etc

We, the undersigned, hereby certify that the Applicant
 (name of applicant)

has been personally known to us and we have observed his conduct during the periods stated opposite our respective names. We believe him to be sober, honest and well-behaved and fully competent to act as a driver of a Private Hire Vehicle*/Hackney Carriage* and recommend him as a proper person to be licensed by the Hastings Borough Council.

Signature, Address & Position Held	I have Known the applicant	
	From (date)	To (date)
Signature		
Name (<i>in capitals</i>)		
Address		
Tel number		
Position/Title		

Signature Name (<i>in capitals</i>) Address Tel number Position/Title		
LAST/PRESENT EMPLOYER Signature Name (<i>in capitals</i>) Address Tel number Position/Title		

Applying for a Licence to Drive a Hackney Carriage / Private Hire Vehicle

Explanatory Guide

Wherever there appears in the Licence Conditions/Explanatory Guides a summary of any statutory provision you are advised that such summary is not exhaustive.

The information set out below is to inform applicants of the Environmental Committee policy which will be taken into account when each individual application is considered. The applicant should understand that it is not the Committee's policy to normally grant licences for hackney carriage or private hire drivers who do not comply with these requirements.

Applications for a licence to act as a driver of a Hackney Carriage or Private Hire Vehicle within the Borough of Hastings must be made on forms obtainable from this office. When submitting an application you are required to declare ALL convictions or cautions you may have, no convictions are regarded as "spent" under the Rehabilitation of Offenders Act 1974 for Hackney Carriage/Private Hire Drivers [see Rehabilitation of Offenders Act 1974 (Exceptions)(Amendment)Order 2002]. The information you give will be treated in confidence and will only be taken into account in relation to your application. A Council is authorised under the legislation to require a Criminal Records Bureau ENHANCED check for all applicants. You are therefore required to provide A CRB ENHANCED form and support this information with any relevant documentation if necessary.

The disclosure of a criminal record or other information will not debar you from gaining a licence unless the authority considers that the conviction renders you unsuitable. In making this decision the authority will consider the nature of the offence, how long ago and what age you were when it was committed and any other factors that may be relevant. Any applicant refused a licence on the ground that he/she is not a fit and proper person to hold such a licence has the right of appeal to a Magistrates Court. If you would like to discuss what effect a conviction might have on your application you may contact the Licensing Officer, in confidence, for advice.

1. An applicant must be 21 years or over and have held a driving licence authorising him to drive a motor car (not Provisional Licence) granted under Part III of the Road Traffic Act 1972 for at least twelve months prior to the date of application without break. (Local Government (Miscellaneous Provisions) Act 1976, Section 51)
2. Before a licence is granted the applicant must submit to the Council (Section 57):
 - (a) A completed application form.
 - (b) A completed CRB Enhanced form. .
 - (c) Driving licence. (Showing your current address)
 - (d) 2 coloured passport size photographs
 - (e) A satisfactory medical certificate from a doctor in the form provided when submitting his first application (Section 57) and on subsequent applications at 5 yearly intervals, until the age of 45, thence at 3 yearly intervals until the age of 60, thence annually, and at any reasonable time at the request of the Hastings Borough Council (any cost incurred to be met by the applicant).
 - (f) The appropriate fee.
 - (g) All new applicants must pass the Council's "Knowledge of the Borough" test,
3. Licences are granted for 12 months or such period as Hastings Borough Council may decide (Section 53).
4. The identification badge issued must be worn on the person in such a position and manner as to be plainly and distinctly visible at all times (Section 54).
5. The driver shall not, whilst driving or in charge of a private hire vehicle:
 - (a) offer that vehicle for immediate hire while the driver is on a road or other place to which the public have access, or
 - (b) accept an offer for the immediate hire of that vehicle whilst the driver or that vehicle is on a road or other place to which the public have access except where such offer is first communicated to him by telephone or by radio to the vehicle (LAC). (In this Condition "road" means any highway and any other road to which the public have access and includes bridges over which a road passes).

6. ***The Council has power to attach conditions to private hire driver's licences (Section 51). The standard conditions approved at present are listed below and successful applicants should study the conditions and ensure that they comply with them at all times.***
7. ***The Council has power to revoke, suspend, or refuse to renew licences after conviction for various offences, or for failure to comply with the relevant provisions of the Town Police Clauses Act 1847 or Part II of the 1976 Act, or for any other reasonable cause (Section 61).***
8. ***If an applicant has:-***
 - (a) ***during the previous three years been convicted of endorsable motoring offences where the current penalty points exceed six or has any current endorsement under the following categories:-***
 - (i) ***manslaughter or culpable homicide whilst driving a vehicle***
 - (ii) ***causing death my reckless driving***
 - (iii) ***driving or attempting to drive with alcohol level above limit***
 - (iv) ***driving or attempting to drive whilst unfit through drink or drugs***
 - (v) ***driving or attempting to drive then failing to supply a specimen for analysis***
 - (vi) ***motor racing on the highway; or,***
 - (b) ***been convicted of a criminal offence***
 - (c) ***been convicted of any motoring offence resulting in disqualification under Section 35 of the Road Traffic Offenders Act 1988.***

the application will normally be referred to the appropriate Committee of the Council for them to consider the applicants suitability to hold a hackney carriage / private hire vehicle drivers licence.

9. ***The following categories of person shall be required to pass a practical driving test:***
 - (a) ***all new applicants for a hackney carriage /private hire vehicle drivers licence; and,***
 - (b) ***any other applicant or holder of a hackney carriage / private hire vehicle drivers licence at the discretion of the Council.***

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