

Checklist for Food Stalls

We have provided the checklist below to help you identify any hazards and for you to put the necessary controls in place to make sure that the food is safe to eat. This is specifically designed for caterers and food business operators attending outdoor events. Please take your completed checklist with you to the event.

Remember that Food Poisoning is preventable - you can help avoid it by carrying out these checks.

Task	YES	NO	N/A
<p>Setting Up Your Stall</p> <p>Food safety management Do you have documentation on the food safety controls you adopt to ensure the food you prepare is safe to eat?</p> <p>Do you keep monitoring record sheets, training records, etc?</p> <p>Are these available for inspection on your stall?</p> <p>Storage Are all food storage areas under cover and protected from contamination?</p> <p>Are they clean and free from pests?</p> <p>Do you have enough refrigeration? Does it work properly?</p> <p>Food preparation and service areas</p> <p>Are all worktops and tables sealed or covered with an impervious, washable material?</p> <p>Have you got enough preparation work top space?</p> <p>Have you got enough wash hand facilities? Are they supplied with hot and cold water, anti bacterial soap and disposable paper towels?</p> <p>Have you got sinks/bowls which are large enough to wash food and equipment in (including bulky items)? Are they supplied with hot and cold water?</p> <p>If there is no mains drainage have you made hygienic provision for the disposal of waste water, e.g. waste pipe from sink to waste water carrier?</p> <p>Have you got enough fresh water containers? Are they clean and have they got caps?</p> <p>Have you got a supply of hot water reserved for washing up and hand washing?</p>			

<p>Is all your food equipment in good repair?</p> <p>Can you keep high risk foods stored/displayed at 8C or less?</p> <p>Cleaning</p> <p>Is your stall clean? Can it be kept clean? Have you allowed time for thorough cleaning of the vehicle/stall equipment between events?</p> <p>Do you have a written cleaning schedule to ensure all areas are kept clean?</p> <p>Have you an ample supply of clean cloths and a 'food-safe' disinfectant/sanitiser to clean food and hand contact surfaces?</p> <p>Are the cleaning chemicals stored away from food?</p> <p>Contamination</p> <p>Can food be protected from contamination at all times?</p> <p>Is the unit free from pests and is open food protected from flying insects?</p> <p>Food waste</p> <p>Have you got proper bins with lids for food and other waste?</p> <p>Do you have appropriate arrangements for the disposal of food waste and recycling?</p> <p>Do you have arrangements for the collection and disposal of waste oil?</p> <p>Staff</p> <p>Are all your food handlers trained, supervised or given instruction to ensure food safety?</p> <p>Have you any untrained, casual staff carrying out high risk food preparation?</p> <p>Do your staff display a good standard of personal hygiene and wear clean over-clothing? Have you a good supply of clean overalls/aprons?</p> <p>Are your staff aware that they should not handle food if suffering from certain illnesses?</p> <p>Have you a first aid box with blue waterproof plasters?</p>			

Safe Food Practices During Event

Storage

Is good stock rotation carried out, and are stocks within their expiry dates?

If you use raw and cooked foods are they adequately separated during storage?

Are high-risk foods (e.g. cooked rice) stored under refrigeration below 8°C?

Purchase

Are you purchasing raw ingredients or food products from a reputable company?

Preparation

Do staff always wash their hands before preparing food, and after handling raw food?

Are separate utensils used for raw and cooked food, e.g. tongs, knives, etc?

Do you use separate chopping boards for raw and cooked food?

If you answered 'no' to the previous question, are they properly disinfected between contact with raw and cooked foods?

Cooking

Is all frozen meat and poultry thoroughly thawed before cooking?

Is all meat and poultry cooked until it is piping hot (above 70°C and the juices run clear)?

Are cooked and part-cooked food separated during cooking?

Reheating food

Is all food reheated to above 75°C?

Do you only reheat food once?

After cooking

Is food cooked and served straight away?

If 'no' is it hot held at 63°C or above until served?

--	--	--	--

<p>Or is the cooked food cooled to below 5°C?</p> <p>Once cooked, is food protected from contact with raw food and foreign bodies?</p> <p>Cleaning</p> <p>Do you and your staff operate a 'clean-as-you-go' procedure?</p> <p>Are you using clean cloths and a 'food-safe' disinfectant/sanitiser to clean food contact surfaces?</p>			
--	--	--	--